

Sacramento & San Francisco Chapter's Joint Education Conference & Tradeshow

Thursday, February 25, 2010
Hotel Kabuki, San Francisco, CA

Do not miss this unique opportunity to market to event planners from both the Sacramento and San Francisco Chapters! Double the bang for your marketing buck!

Tradeshow Exhibit Reservation Form

To reserve your table-top exhibit—please complete this contract and send it to: Jeff Dougherty at jeff.dougherty@jqh.com telephone 916.446.0100 | facsimile 916.446.7371 | direct 916.384.0136

Exhibit Fee Structure:

EARLY BIRD FEE – register by Feb. 4, 2010 & save \$100

Member Fee: \$450 (reduced by \$45 from 2009!)

AFTER FEB. 4 Member Fee: \$550

Non Member Fee: \$750 (only 15 spots available)

*Fee includes one tabletop exhibit space with signage, 1 ticket to lunch and registration for **one** attendee for the educational conference and tradeshow. There is an additional charge of \$50.00 for each additional representative in the booth.*

YES, I WILL BE ATTENDING THE EDUCATION SESSIONS!

Brief description of your products and/or services to appear in the program: _____

Please list the information below as you would like it to appear in the program & on signage.

PLEASE PRINT OR TYPE CLEARLY.

Company Name / Division _____

Mailing Address _____

City _____ State _____ Zip _____

Contact Name / Title _____

Phone _____ Fax _____ E-mail _____

Billing Contact Name / Title _____

E-mail _____ Phone _____

Company representative attending (Name): _____

By submitting this Exhibit Space Application and Contract, we request space in the Society of Government Meeting Professionals (SGMP) Joint Sacramento and San Francisco Chapter's Educational Conference and Tradeshow, Thursday, February 25 at the Hotel Kabuki, San Francisco, CA. We agree to pay the Chapters for said space in accordance with the terms and conditions outlined herein and understand that, once accepted by the Chapters in this document including the information enclosed, constitutes a valid and binding contract between my company and the SGMP. We agree to comply with all instructions and information as set out herein. All fees must be received no later than February 18, 2010.

I, the duly authorized representative of the above named company, on behalf of the said company, subscribe and agree to all the terms, conditions and authorizations and covenants contained in the Exhibit Space Application and Contract the instructions set out in these two pages. I understand that my payment is non-refundable.

Signature _____ Date _____

Complete this contract in full, sign and return with your check
(made payable to SGMP) to:

Jeff Dougherty
Sales Manager
Holiday Inn Capitol Plaza
300 J Street
Sacramento, California 95814
telephone 916.446.0100 | direct 916.384.0136
email – jeff.doughertyv@iqh.com

Credit Card payments can be faxed to Jeff at **916.446.7371**

Name on Credit Card: _____

CC # _____ Exp _____

SHOW HOURS: (Tentative)

Set Up:	Thursday, February 25, 2010 7:00 am - 11:00 am
Show Hours:	Thursday, February 25, 2010 1:15 am - 3:15 pm
Tear Down:	Thursday, February 25, 2010 3:15 pm - 4:30 pm
Reception:	Thursday, February 25, 2010 4:30 pm - 6:30 pm

HOTEL RESERVATIONS:

We have a special rate of **\$99.00** at:

Hotel Kabuki.

1625 Post Street

San Francisco, CA 94115

Guests can call **415.922.3200** or **800.738.7477** and request the SGMP room block. Or go to:

https://reservations.ihotelier.com/crs/g_reservation.cfm?groupID=416189&hotelID=13098